

# World Water Congress & Exhibition 2018

16 - 21 SEPTEMBER 2018 • TOKYO • JAPAN



## DELEGATE REGISTRATION

### 1. Delegate Details

Family Name		Prof / Dr / Mr / Ms / Mrs (please indicate)	
First Name (for badge)		Male / Female (please indicate)	
Company / Organisation / University			
Position		<input type="checkbox"/> if YWP (age 35 and under)	Date of birth (optional) dd / mm / yyyy
Mailing Address		<input type="checkbox"/> if Presenter	Paper ID Number
City	State	Post Code	Country
Nationality (as on passport)		Telephone	Mobile
Fax		Email Address (to confirm your registration)	
LinkedIn Address		Twitter Account	

### 2. Your Profession

#### Your organisation (please ONE)

- Consultancy / Contracting
- Educational Institution / University
- Government
- Large Water-using Industry
- Manufacturer / Supplier
- NGO
- Regulator
- Research / Analytical Lab
- Utility
- Other (please specify) \_\_\_\_\_

#### Primary work role (please ONE)

- Administrator
- Communicator
- Engineer / Technical
- Human Resources
- Manager
- Policy Advisor
- Product Developer
- Researcher / Scientist
- Sales & Marketing
- Student
- Other (please specify) \_\_\_\_\_

#### Education (please ONE)

- PhD
- PhD Student
- Master Degree
- Bachelor Degree
- Undergraduate Student
- Other (please specify) \_\_\_\_\_

### 3. Privacy

Thanks for signing up for the IWA World Water Congress & Exhibition 2018.

We'd love to keep you informed about IWA's other events and activities worldwide. Please tick the box below if you're happy to receive these updates by email.

I would like to receive emails about other IWA events and activities.

IWA takes your privacy seriously. The details you provide are stored securely, and you can opt out of our mailing list at any time by clicking 'unsubscribe' in any emails we send you. Your data is never sold to third parties and we will erase it at your request.

Please note that photos and video from the Congress may be used in IWA's publicity materials elsewhere, such as on our website. If you don't want to appear in publicity materials, please let us know before the event.

## 4. Visa Information / Invitation Letter

Presently, the Japanese Ministry of Foreign Affairs grants Visa waivers/exemptions to approximately 68 countries with special agreements with Japan. If you are unsure of whether or not you need to apply for a short-term Visa to enter Japan in order to attend the IWA WWC&E 2018, please consult [this page](#). If your country is not listed, then you will need to apply for a Visa.

You can contact the Embassy of Japan, or the nearest Consulate of Japan in your home country to receive guidance on the application process and necessary document you will need, please refer [here](#) for more information. Alternatively, we recommend you apply for your Visa through a local agency, it is quicker and easier to obtain a tourist visa than to get a visa through the Japanese Embassy and Consulate.

IWA WWC&E 2018 has assigned Convention Linkage as the official local Japanese agency to assist with visa applications and processing. This optional service is available to Congress participants at an additional cost. Should you wish to use this service please contact [ozaccom@ozaccom.com.au](mailto:ozaccom@ozaccom.com.au) and you will be sent the agencies details.

**Please note that you will still need to register for the congress before contacting Convention Linkage.**

Please  if applicable.

I wish to pay my registration fees in full now.

Please fill in your registration selection and fee in item 5 below

Please  if applicable.

I cannot pay my delegate registration fee in full before having obtained a visa to enter Japan and wish to pay a non-refundable deposit of €50 to obtain confirmation of my participation in the Congress. The balance of my registration fees will be paid when I have obtained a visa and, depending on when that is, will determine the delegate registration price. The €50 deposit will be deducted from this price. Please fill in the deposit fee of €50 in the Price Calculator (item 10). Please go to page 4.

## 5. Registration Fees

	<i>Super Early Bird applies until 30 April 2018</i>		<i>Early Bird fee applies from 1 May until 30 June 2018</i>		<i>Regular fee applies from 1 July to 9 September 2018</i>		<i>Onsite fees applies from 10 September 2018 onwards</i>		Amount
	Super Early Bird	Super Early Bird LIC	Early Bird	Early Bird LIC	Regular	Regular LIC	Onsite	Onsite LIC	
<b>Presenter IWA member</b>	<i>Presenters can register at the Super Early Bird rate outlined below</i>		€ 895 (1)	€ 545 (1, 3)	-	-	-	-	
<b>Presenter non-member</b>			€ 1,095	€ 645 (3)	-	-	-	-	
<b>Presenter student</b>			€ 445	€ 370	-	-	-	-	
<b>Delegate IWA member</b>	€ 795 (1)	€ 495 (1, 3)	€ 995 (1)	€ 595 (1, 3)	€ 1,095	€ 695 (1, 3)	€ 1,245	€ 795 (1, 3)	
<b>Delegate non-member</b>	€ 995	€ 595 (3)	€ 1,195	€ 695 (3)	€ 1,295	€ 795 (3)	€ 1,445	€ 895 (3)	
<b>Delegate Student</b>	€ 395 (2)	€ 345 (2, 3)	€ 495 (2)	€ 395 (2, 3)	€ 545 (2)	€ 445 (2, 3)	€ 645	€ 545 (2, 3)	

All registration prices above include attendance at the welcome reception; congress sessions; exhibition; and lunches, morning and afternoon teas. If you are a Young Water Professional (YWP), the workshop on Sunday is also included.

1. Membership of IWA will be verified and membership status is not transferable. If the member number supplied above is incorrect no discount will apply.

2. Student-rate conditions apply. While collecting your badge, you will be asked to show your student ID.

3. LIC means low-income country. For a complete list go to <http://www.iwa-network.org/wp-content/uploads/2017/12/Benefits-and-Country-Classification-1.pdf> and scroll down to the bottom of the page.

## Accompanying Person

The accompanying person's registration includes attendance at the opening ceremony and welcome reception; partner activities and gala dinner. Kindly note the accompanying persons are not allowed to participate in the congress working sessions.

	Price	Nr. of Persons	Amount
Accompanying person	€200		

Family name:

First name:

Mobile number:

E-mail address:

**Subtotal 1:**

## 6. Membership

Discounted registration is only applicable for current, paid IWA individual members and employees of IWA corporate members.

Are you an individual member of IWA?

**Yes / No** (please indicate)

If yes, please quote the membership no.:

Is your company / organisation a corporate member of IWA?

**Yes / No** (please indicate)

If yes, please quote the membership no.:

If no and you wish to apply for membership and get a registration discount, please circle the category to which you wish to subscribe to. The IWA Membership Department will contact you to confirm your membership.

<http://www.iwa-network.org/membership.php>

Membership Type	High-income	Low-income / LIC
Individual (1 year - 2018)	€ 111	€ 56
Individual (2 year - 2018 /19)	€ 199	€ 100
Student / retired (1 year - 2018)	€ 55	€ 40
Student / retired (2 year - 2018 /19)	€ 98	€ 72

**Subtotal 2:**

## 7. Social Functions

Event	Date	Venue	€ delegate	€ partner	€ extra person	Nr. of persons	Amount
Opening Ceremony & Welcome Reception	Sunday, 16 September	Tokyo Big Sight	<input type="checkbox"/> Please <input checked="" type="checkbox"/> if attending	<input type="checkbox"/> Please <input checked="" type="checkbox"/> if attending	€ 20		
Cultural Evening	Tuesday, 18 September	Kiyosumi Gardens	€ 75	€ 75	€ 75		
Gala Evening	Thursday, 20 September	Hotel Nikko Daiba	€ 50	<input type="checkbox"/> Please <input checked="" type="checkbox"/> if attending	€ 100		

**Subtotal 3:**

### Special dietary requirements

Special dietary requirements (please  if applicable)  Vegetarian  Halal  Other (please specify) \_\_\_\_\_

## 8. Project Innovation Awards

**Date:** Monday 17 September

**Venue:** Hilton Tokyo Odaiba

**Prices:** Member: €75\*

Non-Member: €100\*

\* Tickets are limited and will be allocated on a first come, first served basis.

To purchase tickets visit: <https://ep.ozaccomm.com.au/public/PIA18/welcome.aspx>

## 9. Training

Training	Date	Category	Price	Selection
<b>Delivering Regulatory Excellence in the Water-Energy Nexus</b> (Full Day)	Monday 17 September	IWA member	€25	<input type="checkbox"/>
		Non IWA member	€50	<input type="checkbox"/>
<b>Performance assessment and improvement in urban water services: The IWA approach</b> (Full Day)	Tuesday 18 September	IWA member	€25	<input type="checkbox"/>
		Non IWA member	€50	<input type="checkbox"/>
<b>Climate Smart Utilities: Tools for Adaptation</b> (Half Day)	Tuesday 18 September	IWA member	€25	<input type="checkbox"/>
		Non IWA member	€50	<input type="checkbox"/>
<b>Non-Revenue Water Management in Low and Middle Income Countries</b> (Full Day)	Wednesday 19 September	IWA member	€25	<input type="checkbox"/>
		Non IWA member	€50	<input type="checkbox"/>
<b>Infrastructure asset management in light of ISO 5500x standards</b> (Full Day)	Thursday 20 September	IWA member	€25	<input type="checkbox"/>
		Non IWA member	€50	<input type="checkbox"/>

**Subtotal 4a:**

More information on [www.worldwatercongress.org/trainings](http://www.worldwatercongress.org/trainings)

## 9. Training - Post Congress

Training	Date	Category	Price	Selection
<b>The Human Rights to Safe Drinking Water and Sanitation (HRWS): focus on ensuring drinking water quality</b> <i>(Full Day)</i>	Friday 21 September	IWA member	€300	<input type="checkbox"/>
		Non IWA member	€400	<input type="checkbox"/>
		IWA LIC member + Students	€250	<input type="checkbox"/>
		Non IWA LIC + Students	€350	<input type="checkbox"/>
<b>Modelling Activated Sludge Plants</b> <i>(Two Full Days)</i>	Friday 21 & Saturday 22 September	IWA member	€350	<input type="checkbox"/>
		Non IWA member	€450	<input type="checkbox"/>
		IWA LIC member + Students	€250	<input type="checkbox"/>
		Non IWA LIC + Students	€350	<input type="checkbox"/>

**Subtotal 4b:**

## 10. Technical Tours

Technical Tours	Date	Price	Selection
<b>Tokyo Waterworks' Human Resources Development and Inherited to Next Generation</b>	Friday 21 September	€40	<input type="checkbox"/>
<b>Technology and Products of Japanese Company - Tour of Japan's Largest Factory of Steel Pipes for Water</b>	Friday 21 September	€40	<input type="checkbox"/>
<b>Water Flow in Tokyo - Water Intake, Purification and Distribution</b>	Friday 21 September	€70	<input type="checkbox"/>
<b>Flood Control Infrastructure by Utilizing Urban Space and Inherited to Next Generation by Tokyo Sewerage</b>	Friday 21 September	€70	<input type="checkbox"/>
<b>Tokyo Sewerage's Sewage Treatment and Human Resources Development</b>	Friday 21 September	€40	<input type="checkbox"/>

**Subtotal 5:**

## 11. Accommodation

For accommodation options and air travel requests, please visit [www.worldwatercongress.org](http://www.worldwatercongress.org) or contact:

### OZACCOM+

Email: [ozaccom@ozaccom.com.au](mailto:ozaccom@ozaccom.com.au)

Address: PO Box 104, RBH Post Office  
QLD 4029, Australia

Tel: +61 7 3854 1611 (GMT+10)

Fax: +61 7 3854 1507

## 12. Total price calculator

		Amount	Amount due:
Delegate Registration Deposit	(see item 4)		
IWA Membership	subtotal 1		
Delegate Registration	subtotal 2		
Social Function tickets	subtotal 3		
Training	subtotal 4a & 4b		
Technical Tours	subtotal 5		€

## 13. Payment Details

Please  your method of payment:

### Bank transfer (€)

#### BENDIGO AND ADELAIDE BANK LIMITED

The Bendigo Centre, Bath Lane  
Bendigo, Victoria, Australia 3550

Swift code: BENDAU3B

BSB / Branch Number: 633-000

Beneficiary Account Name: Ozaccom Pty Ltd

Beneficiary Account Number: EUR0257

*Paying by bank transfer: when your payment has been processed, please forward a copy of the bank transfer receipt by email to [ozaccom@ozaccom.com.au](mailto:ozaccom@ozaccom.com.au) or fax to +61 7 3854 1507 so that we can identify your payment.*

*Bank fees may be charged by the remitting and/or intermediary bank(s); IWA will not be responsible for any bank fees charged. Please ensure your bank includes all bank fees; if they do not, when you register onsite you will need to pay all bank fees charged.*

### Bank draft (€)

made payable to **OZACCOM PTY LTD** in euros (€)

### Credit card

AMEX

VISA

MASTERCARD

I authorise IWA to charge the total amount shown above on the credit card, details of which are provided below. My signature is for authorisation.

Credit card number: \_\_\_\_\_

Expiry date: \_\_\_\_\_

Security number\*: \_\_\_\_\_

Name on card: \_\_\_\_\_

Signature: \_\_\_\_\_

\*Security number / CCV: AMEX: 4-digit code found on the front of card.

Visa & Mastercard: 3-digit code found on the rear of card.

# IMPORTANT INFORMATION

## 1. Registration Terms & Conditions

01. Applications for registration must be in writing. Telephone registration will not be accepted.
02. All prices quoted in this form are in euros (€). Payment must be made in euros. Any bank transfer fees and charges are the responsibility of delegate.
03. Registration cannot be confirmed until payment has been received.
04. Credit card payments will appear on your credit card statement with "International Water Association, London" as the merchant.
05. Photocopies of bank drafts cannot be accepted as payment.
06. International Water Association (IWA) membership is not transferable.
07. If you are unable to attend you may nominate another person as a substitute. You must do this in writing.
08. There is no refund for non-attendance except as outlined in the cancellation policy.
09. All tours will only operate if the minimum number of participants is reached. Congress organisers reserve the right to cancel if this minimum number is not reached; in which case, a refund will be made.
10. Children must be accompanied by a parent or guardian at all times. The parent or guardian assumes all risks and responsibility for the safety of their children. Parents, please note: the social functions have not been planned with children in mind.
11. The congress organisers have made every effort to ensure the accuracy of details in this form at the time of printing but reserve the right to alter or delete items from the programme or services as circumstances require.
12. Congress organisers are not liable for any claims, damage or expense arising out of cancellation, disruption, changes or limitations to the programme or services as a result of any circumstances outside their control including weather, terrorist event, travel restrictions, visa refusals, or biological or health hazard or event.
13. Delegates are advised to arrange their own travel insurance to cover medical expenses, cancellation and all other risks. The congress organisers, their officers and employees are not liable for, and the delegate releases them from, any liability for claims, damage or expense whether in respect of personal injury, death, loss or damage to the delegate or partner(s).
14. Instructions and other provisions in the registration form, including the cancellation policy, are part of these registration conditions.
15. The IWA World Water Congress & Exhibition 2017 is a collaborative undertaking between the International Water Association (IWA) and Bureau of Waterworks, Tokyo Metropolitan Government, Bureau of Sewerage, Tokyo Metropolitan Government, Japan Society on Water Environment, Japan Water Works Association, Japan Sewage Works Association and IWA Japan National Committee.

## 2. Payment deadlines

Your delegate registration payment must be received in full by the date to qualify for these rates otherwise full rates will automatically apply:

- Super Early Bird registration 30 April 2018
- Early Bird discount registration closes 30 June 2018.
- Regular registration closes 9 September 2018
- No registrations will be processed after 9 September 2018. After that date, onsite registration rates will apply.

## 3. Cancellation Policy

- All cancellations must be made in writing. Telephone cancellations will not be accepted.
- Delegate registration cancellations received between 30 June and 13 August 2018 will receive a full refund minus a 25% administrative fee and any bank service charges. No refunds will be made for cancellations received on or after 14 August 2018. Substitute delegates will be accepted without charge.

## Please sign here

Please process my registration as completed on pages 1–4. I have read and agree to the conditions and cancellation policies.

Please sign here \_\_\_\_\_

Name of the person who signed \_\_\_\_\_

Place and Date \_\_\_\_\_

## Return all the 4 pages to:

### OZACCOM+

Email: ozaccom@ozaccom.com.au  
Address: PO Box 104, RBH Post Office  
QLD 4029, Australia  
Tel: +61 7 3854 1611 (GMT+10)  
Fax: +61 7 3854 1507

## Enquiries:

### MADONNA MOULDS

Ozaccom+  
Email: ozaccom@ozaccom.com.au  
Tel: +61 7 3854 1611 (GMT +10)